

Exchange permit in terms of section 22(b)

Requirements

The applicant must be under the age of 25 years and may only conduct work for one year.

- (a) A duly completed application form **BI-1738** signed by the applicant (completed in black ink).
- (b) The prescribed fee is **€33-00**. Fees are subject to change on the 1st April every year.
- (c) 1 passport size photograph
- (d) A valid passport. The passport must be valid for no less than 30 days after expiry of the intended stay and must contain two blank pages for endorsements.
- (e) A vaccination certificate, if required by the Act. A list of yellow fever regions is available at www.capegateway.gov.za/eng/directories/services11594/21089
- (f) Medical cover in terms of a South African medical scheme or a recognized medical scheme
- (g) Proof of financial means (to cover envisaged living expenses until the applicant receives a salary) in the form of:
 - (h) **Copies** of latest bank statements from the past **3 months**
- (i) **BI-811** Medical Certificate
- (j) **Police clearance** in respect of each country in which the applicant resided since the age of 18 years and lived in for 12 months or longer
- (k) Statement from the prospective employer certifying:
 - the position exists
 - the remuneration of the foreigner complies with labour requirements
 - the employer will provide for the welfare and needs of the foreigner whilst in his employ
 - will inform Home Affairs if the foreigner does not comply with the terms and conditions of his/her permit or leaves the Republic
 - the applicant will leave when his/her permit expires
- (l) Flight details

Please note: all documents must be original or copies authenticated by the issuing authority of the country of origin and if applicable, translated into English by a sworn translator - faxes and/or e-mails are not accepted

Please make sure you have all copies required for the application, No copies will be made for applicants and incomplete applications will not be accepted

APPLICATIONS CAN ONLY BE ACCEPTED WHEN ALL REQUIREMENTS ARE SUBMITTED AT ONCE DURING THE APPOINTMENT. (IT IS NOT ALLOWED TO E-MAIL MISSING DOCUMENTS).

PLEASE BOOK APPOINTMENT ON OUR WEBSITE: WWW.SOUTHAFRICA.BE - CONSULAR

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*With the compliments of the Consular Section at the South African Embassy in Brussels,
Belgium*