

BUSINESS VISA (Existing Business)

Requirements

- A duly completed application **form DHA-1738** signed by the applicant (completed in black ink).
- **The prescribed fee is €118-00.** Only. Fees are subject to change on the 1st April every year.
- One (1) passport size photograph
- **A valid passport.** The passport must be valid for no less than 30 days after expiry of the intended stay and must contain two blank pages for endorsements.
- **BI-811** Medical Certificate
- **Police clearance certificate** in respect of each country he/she lived in for 12 months or longer since the age of 18 years (Officially Translated into English)
- **Flight Reservations**
- **Proof of financial** means to cover envisaged living expenses during the start-up of the business in the Republic in the form of:
 - **Copies** of latest bank statements from the past **3 months**

An application for a business visa by a foreigner who has established a business or invested in an existing business in the Republic, shall be accompanied by-

a certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that-

(i) at least an amount in cash to be invested or to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested;

or

(ii) at least an amount in cash R 5,000,000 and a capital contribution as determined from time

to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested;

(b) proof that at least 60% of the total staff complement employed in the operations of the

business are South African citizens or permanent residents employed permanently in various positions;

(c) proof of registration with the-

(i) South African Revenue Service;

(ii) Unemployment Insurance Fund;

(iii) Compensation Fund for Occupational Injuries and Diseases;

(iv) Companies and Intellectual Properties Commission (CIPC), where legally required; and

(v) relevant professional body, board or council recognised by SAQA in terms of section 13(1)(0) of the National Qualifications Framework Act, where applicable;

(d) a police clearance certificate; and

(e) a letter of recommendation from the Department of Trade and Industry regarding-

(i) the feasibility of the business; and

(ii) the contribution to the national interest of the Republic.

A foreigner who invests or has invested in an existing business shall, in addition to complying with subregulation (2), submit-

- (a) financial statements in respect of the preceding financial year; and
- (b) proof of investment.

(4) The applicant must, within 12 months of the visa being issued, submit to the Director-General a letter of confirmation from the Department of Labour that 60% of the staff complement employed in the operations of the business are South African citizens or permanent residents who are employed permanently in various positions.

(5) A business visa may be issued for a period not exceeding three years at a time.

FEES ARE TO BE PAID INTO THE EMBASSY ACCOUNT NO:

BE20 7350 2551 7856 – BIC KREDBEBB

(Please submit the proof of payment with your application)

Please note: all documents must be original or copies authenticated by the issuing authority of the country of origin and if applicable, translated into English by a sworn translator - faxes and/or e-mails are not accepted

Please make sure you have all copies required for the application, No copies will be made for applicants and incomplete applications will not be accepted

APPLICATIONS CAN ONLY BE ACCEPTED WHEN ALL REQUIREMENTS ARE SUBMITTED AT ONCE DURING THE APPOINTMENT. (IT IS NOT ALLOWED TO E-MAIL MISSING DOCUMENTS).

PLEASE BOOK APPOINTMENT ON OUR WEBSITE: WWW.SOUTHAFRICA.BE - CONSULAR

South African Embassy and Mission to the European Union

Consular Section

Rue Montoyer 19

1000 Brussels

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E-mail: brussels.consular@dirco.gov.za

www.southafrica.be

With the compliments of the Consular Section at the South African Embassy in Brussels, Belgium

